



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 45TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR, HELD AT SB SESSION HALL ON SEPTEMBER 4, 2023.

Present:

HON. LORENZO S. ALCANTARA	- Municipal Vice Mayor
HON. RONALDO D. ENCABO	- SB Member
HON. ARNOLD L. FLORES	- SB Member
HON. FREDERICK R. BALANDRA	- SB Member
HON. HERMES B. CABALES	- SB Member
HON. MA. GEMMA C. ALBISO	- SB Member
HON. RHOLLY A. LABANG	- SB Member
HON. ROMEO G. LIGAN	- SB Member
HON. JELITO R. PEÑONAL	- SB Member
HON. JESSIE NIEL C. PAULO	- ABC President
HON. JEZIEL R. DAGUPAN	- SKF President
HON. ROMEO D. PARILA	- IPMR

Absent:

NONE

RESOLUTION NO. 0228-2023

ADOPTING PROVINCIAL ORDINANCE NO. 077-2022, PROVINCIAL ORDINANCE NO. 020-2022 AND PROVINCIAL ORDINANCE NO. 040-2022 OF THE PROVINCE OF ZAMBOANGA DEL SUR OTHERWISE KNOWN AS AN ORDINANCE OPERATIONALIZING THE LOCAL HEALTH PROMOTION PROGRAM OF COMPONENT LOCAL GOVERNMENT UNITS FOR THE IMPLEMENTATION OF HEALTH PROMOTION POLICIES, PROGRAMS, AND ACTIVITIES IN THE COMMUNITY, PROVIDING GOVERNANCE STRUCTURE AND APPROPRIATING FUNDS AND RESOURCES THEREFOR, AN ORDINANCE PRESCRIBING THE QUALIFICATIONS CRITERIA, REGULATION AND RETENTION MECHANISM FROM FRONTLINE VOLUNTEER HEALTH WORKER (BHW) IN CONSONANCE WITH REPUBLIC ACT NO. 7883 AND AN ORDINANCE STRENGTHENING BARANGAY NUTRITION PROGRAM BY PROVIDING FOR A BARANGAY NUTRITION SCHOLAR IN EVERY BARANGAY, PROVIDING FUNDS THEREOF AND FOR OTHER PURPOSES IN ACCORDANCE WITH PRESIDENTIAL DECREE NO. 1569 RESPECTIVELY

WHEREAS, presented for consideration and appropriate action is the request of ABC President Hon. Jessie Niel C. Paulo to adopt Provincial Ordinance No. 077-2022, Provincial Ordinance No. 020-2022 and Provincial Ordinance No. 040-2022;



WHEREAS, Section 16 of Republic Act 7160, otherwise known as the Local Government Code of 1991, provides that every Local Government Unit shall exercise power expressly granted those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;

WHEREAS, it is mandated by law that the State shall adopt an integrated and comprehensive approach to health development, prioritize the needs of the underprivileged, sick, elderly, disabled, women and children. Likewise, RA No. 11223 or the Universal Health Care Act provides for the adoption of integrated and comprehensive approach in ensuring that all Filipinos are health literate, provided with healthy living conditions and protected from hazards and risks;

WHEREAS, the Local Government Unit of Dumalinao recognizes the importance of promotion of health and prevention of early illnesses/ diseases. In the same manner, the municipality acknowledges the vital role of frontline health workers particularly the Barangay Health Workers and Barangay Nutrition Scholars in the delivery of basic and essential health services to the community;

WHEREAS, the Local Government Unit of Dumalinao supports and recognizes the foregoing provincial ordinance aim in institutionalizing the health programs in the locality;

WHEREAS, after careful review and exhausted deliberation, finding the same sound, proper, and in order;

NOW, THEREFORE, premises above-considered, on motion by **HON. JESSIE NIEL C. PAULO**, the body resolved, as it hereby resolved to adopt Provincial Ordinance No. 077-2022, Provincial Ordinance No. 020-2022 and Provincial Ordinance No. 040-2022.

LET the copy of this resolution be furnished to concern offices and/or officials for reference, guidance and information.


DONE this 4th day of **SEPTEMBER 2023**, at Dumalinao, Zamboanga del Sur.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


ATTY. MAYUS RYAN D. ANDO

SB Secretary

Attested and approved by:


HON. LORENZO S. ALCANTARA

Vice Mayor - Presiding Officer



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL SUR
SANGGUNIANG PANLALAWIGAN



Pagadian City
OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLALAWIGAN

PROVINCIAL ORDINANCE NO. 020-2020

Sponsored by: Hon. Baldomero Fernandez
Co-sponsored by: Hon. Juan C. Regala, Hon. Cesar C. Dacal
Hon. Rogelio J. Saniel and Hon. Almando C. Sanoria
Committee on Health & Social Services

AN ORDINANCE PRESCRIBING THE QUALIFICATIONS CRITERIA, REGULATION AND RETENTION MECHANISM FOR FRONTLINE VOLUNTEER HEALTH WORKER (BHW) IN CONSONANCE WITH REPUBLIC ACT NO. 7883.

WHEREAS, pursuant to Section 11 and Section 12 of Article XIII of the 1987 Philippine Constitution, the State is mandated to "adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all the people at affordable cost. There shall be priority for the needs of the underprivileged, sick, elderly, disabled, women and children. The State shall endeavor to provide free medical care to paupers" and "shall establish and maintain an effective food and drug regulatory system and undertake appropriate health, manpower development and research responsive to the country's health needs and problems";

WHEREAS, in consonance to such constitutional mandate, the State enacted Republic Act No. 7883, otherwise known as the Barangay Health Workers' Benefits and Incentives Act of 1995 where the State shall protect and promote the right to health of the people and to provide conditions of health empowerment where each individual has access to information and services that will bring about health and well-being and likewise recognizes the indispensable role of Barangay Health Workers who serve as the first point of contact between the health care system and the community in promoting health empowerment;

WHEREAS, with the devolution of health services to local government units, the Provincial Government of Zamboanga del Sur recognizes the vital role of Barangay Health Workers as front liners in the Primary Health Care Approach which is an effective strategy towards realizing health empowerment and effective health care programs and services through community-based participatory strategies such as health and nutrition education, family planning campaign and services, maternal, newborn and child health care, immunization programs and the promotion of hygiene and sanitation practices;

WHEREAS, pursuant to the General Welfare Clause embodied under the Local Government Code of 1991, the Provincial Government of Zamboanga del Sur has the sworn obligation to enact measures that will enhance, among others, the well-being and the general prosperity of the members of the community, especially the Barangay Health Workers in the province;

NOW, THEREFORE, be it enacted by the Sangguniang Panlalawigan of the Province of Zamboanga del Sur, in regular session assembled, that

Section 1. Title. - This Ordinance shall be known as "AN ORDINANCE PRESCRIBING THE QUALIFICATIONS CRITERIA, REGULATION AND RETENTION MECHANISM FOR FRONTLINE VOLUNTEER HEALTH WORKER (BHW) IN CONSONANCE WITH REPUBLIC ACT NO. 7883."

Section 2. Coverage. - The provision herein shall cover all registered or accredited BHWs province-wide-trained in Primary Health Care by either a government or non-government organization (NGO) whose primary health care training programs have duly accredited to function as such by the Department of Health (DOH) and who voluntarily render primary health care services in their own community, barangay health stations and rural health units: provided that they are not receiving salaries from any government agency and institution.

Section 3. Purpose. These Policies and Guidelines shall provide guidance and measures in support of Barangay Health Workers (BHWs) to enable them to effectively participate in health care and development of the province as well.

Section 4. Declaration of Policy. - It is the policy of the Provincial Government to recognize the role of BHWs as front liners in the delivery of Primary Health Care Services and shall guarantee the BHWs right to organize themselves; access to mechanism and resources in support of efforts to improve their services for the communities and access to opportunities for their professional advancement and also recognizes the principle of volunteerism to be consistently promoted and observed and the need to develop and institutionalize a support system.

It is also the policy under this provincial ordinance to have a qualification criteria, regulation and retention mechanism in the selection, regulation and accreditation of the frontline health workers.

Section 5. Definition of Terms. - The hereunder terms are defined for the purpose of this ordinance:

1. **Barangay Health Worker** - refers to a person who has undergone training programs under any accredited government or non-government organization and who voluntarily renders primary health services in the community after having been accredited to function as such by the Local Health Board (LHB) in accordance with the guidelines promulgated by the DOH;
2. **Primary Health Care Services** - are essential health care services such as (a) education on adequate food supply and proper nutrition; (b) basic environmental sanitation and adequate supply of safe water; (c) maternal and child care including family planning and immunization against major infection diseases; (d) prevention and control of locally endemic diseases and injuries; (e) promotion of mental health; (f) prevention of oral-dental diseases and promotion of dental health; (g) provision and proper use of essential drugs and herbal medicines and (h) access and utilization of hospital care as center of wellness;
3. **Accredited Government or Non-government Organization (NGO)** - refers to a government agency or institution whose basic BHW training program has been accredited by the DOH;
4. **BHW Accreditation** - is an official acknowledgment by the LHB of the merits of a BHW in meeting the standards prescribed by the ordinance;
5. **Registration** - refers to a systematic process of enlisting a BHW based on a set criteria promulgated by the DOH;
6. **Organized BHW Group** - refers to a group, association, federation or confederation of BHWs at the barangay, municipal, city, provincial, regional or national levels having an independent and autonomous function such as those of People's Organizations (POs) and NGOs;
7. **Voluntary Services** - refers to health and health-related activities rendered by a BHW on his/her own free will, responsive to the needs of the community, and for which he/she has no certificate of appointment and is not given any remuneration or salary.

Section 6. Limited Security of Tenure. - The services of the Accredited Barangay Health Workers shall not be co-terminous with the appointing authority and shall not be terminated except for the cause provided by the law and after due process, provided, that the copy of the termination paper shall be provided by the Local Health Board, provided further, that the Accredited Barangay Health Worker shall submit monthly accomplishment report to immediate supervisor.

Section 7. Roles and Responsibilities.

- I. The Local Health Board (LHB). - The LHB, which is a body created by virtue of Section 102, Title V, Book of the Local Government Code of 1991 and whose composition and functions are defined herein, shall be primarily responsible for the registration and accreditation of BHWs in their respective localities and for this purpose shall:
- a. Safeguard the registration and accreditation process;
 - b. Evaluate and take necessary action on the BHWs application for registration and accreditation;
 - c. Ensure that the board decision made on the BHW's registration and accreditation reflected in a board resolution or in the minutes of the meeting;
 - d. Issue certificates of registration and accreditation to qualified BHWs;
 - e. Review and approve every incentive of benefits for the BHWs requiring the expenditure of local funds to ensure that only deserving BHW get the same;
 - f. Recommend benefits and appropriation of funds for BHWs from the local government;
 - g. Provide an official copy of the local BHW registry to the DOH; and
 - h. Monitor the provision of services by registered and accredited BHWs.

The LHB shall create a BHW Registration and Accreditation Committee (BHW-RAC) which shall:

1. Evaluate the application and its supporting documents submitted by applicant BHWs;
 2. Interview applicant BHWs and other parties as may deemed necessary;
 3. Recommend to the LHB appropriate action/dismissal on the BHWs application for registration and/or accreditation. Barangay Chairman can only give recommendation;
 4. Prepare and update the municipal/city BHW registry; and
 5. Act as secretariat to the LHB on matters concerning the registration and accreditation of the BHW.
- II. The Municipal/City Health Office. - The MHO/CHO through its head, shall act as Chair of the BHW-RAC. It shall:
- a. Prepare and maintain the local registry of BHWs;
 - b. Ensure the participation of the BHWs in health related activities of the municipality/city; and
 - c. Provide technical guidance to BHWs through the Rural Health Midwife (RHM) in the delivery of primary health care.

CORE composition of BHW-RAC:

- a. Chairperson - Municipal/City Health Officer
- b. Vice Chairman - MLGOO
- c. NGOs - Implementing Community-health related programs
- d. BHW Federated President
- e. DOH Representative
- f. PHO Representative

However, the LHB may expand the membership of the BHW-RAC depending on its needs for a more efficient system of accreditation and registration.

- III. The Provincial Health Office (PHO) - The PHO shall assist the MHOs within its jurisdiction in the effective performance of their function. It shall consolidate the local registry to be submitted to the DOH Regional Field Office.
- IV. The Barangay Health Worker (BHW) - Considering that the work of a registered and/or accredited BHW varies from the community to community, an agreement must be reached between community leaders and the BHW regarding his/her main task. The BHW shall continue discharging his/her duties and responsibilities as an advocate, educator, disseminator, linker and record keeper as enumerated hereunder:

- a. An Advocate of current health programs, projects and activities to improve access and use of health services. BHWs are expected to know: (1) The basic concept on the priority programs of DOH: MNCHN, RPRH, IYC, GP, Communicable and non-communicable diseases and healthy lifestyle; (2) How to encourage members of their household catchment area to become Philhealth members, (3) How to encourage active community participation in diseases prevention and control;
 - b. An Educator who will advise and counsel the community. Provide the basic information and education campaign on the priority programs of the DOH (e.g. importance of immunization, pre/postnatal visits, or preventive methods) to either minimize or control the spread of infectious disease (e.g. TB or Dengue);
 - c. A Disseminator to maintain regular communication between local professional health workers and their catchment household. BHW will act as distributor of IEC materials (e.g. pamphlets and brochures) if available, while conducting household education campaign or counselling;
 - d. A Linker to facilitate access or association of the community between local professional health workers and their catchment household. BHWs are: (1) knowledgeable of when and where to refer clients for their specific needs or health facilities that provide specific services needed by members of their household catchment areas, (2) constantly update their household catchment areas on the latest ordinances for health programs or health related activities supported by local officials or NGOs
 - e. A Record Keeper to maintain updated list/record of the health data, health activities/events in the community. Regular update family profile of household catchment areas and regularly record important information regarding compliance of members of the household catchment areas with the needed medications (e.g. NTP, HPN or DM).
- V. The Barangay Health Workers Association (BHWA) – An association of BHWs at Barangay level. It shall inform its members of all developments affecting their rights, duties and obligations as BHWs. It shall keep and maintain copies of BHWs in the barangay of services records of its member and assist the MHO/CHO in updating the list of registered and accredited BHWs in the barangay.
 - VI. Municipal/City Barangay Health Workers Federation (MBHWF or CBHWF) – An organization of two or more BHWAs in a municipality or city. It shall provide support to BHWAs in delivering health services, accessing resources and opportunities for BHW enhancement. It shall assist in updating the list of the BHWs in the municipality. It shall ensure that the Federation Officer is a member of the BHW registration and accreditation committee that may be created by the Municipal/City Health Board.
 - VII. The Provincial Barangay Health Workers Federation (PBHWF) – The PBHWF is an organization of two or more MBHWFs. It shall support its member federation in service delivery and access to resources and opportunities for BHW enhancement. It shall assist the PHO in updating the list of BHWs in the province.

Elected municipal/city and provincial BHW officers will only serve for one (1) term and three (3) years per one term. Election of municipality/city and provincial officer will be every three (3) years. Officers can run for re-election only for another position, not the same position previously held.

Section 8. Hiring, Registration and Accreditation.

- A. Limitation on Registration – The LHB shall see to it that the total number of registered BHWs shall not exceed one percent (1%); priority for registration shall be based on the need of the community for BHW services.



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- B. Qualification for Registration - To qualify, a BHW must:**
1. Be at least eighteen (18) years of age upon the date of filing but not more than sixty (60) years old;
 2. Be at least an elementary graduate or having achieved an educational level of grade 6 and above and is able to read and write;
 3. Passed the aptitude test given by the BHW-RAC;
 4. Be a bona fide resident of the barangay at least three (3) years from the date of filing;
 5. Be physically fit (to submit medical certificate with laboratory results attached);
 6. Have rendered voluntary primary health care services for at least two (2) years with certification by the Rural Health Worker (RHW) assigned in the barangay or an NGO representative;
 7. Have completed the DOH basic Training Course for BHWs conducted by an accredited government agency or NGO (with certificate of training attached);
 8. Must have sanitary toilet, segregator of waste and compost pit/pile;
 9. Has good interpersonal skills with active community participation;
10. Must handle one (1) Purok with more than fifty (50) households. (Those Purok with less than fifty (50) households, the Barangay Health Worker will have two (2) Puroks).

C. Procedure for Registration.

1. Filing of Application - the BHW applicant shall submit to MLHB or to BHW-RAC the following forms:
 - a. Duly accomplished registration form;
 - b. Birth Certificate;
 - c. Certificate of Completion of BHW Basic Training Course;
 - d. Recommendation from the Midwife assigned in the barangay;
 - e. Medical Certificate duly signed by a government physician;
 - f. A Barangay Chairman's certificate attesting to the BHW residence in the barangay being served.
2. Evaluation and interview of applicants by BHW-RAC;
3. Registration will be based on the recommendation of the assigned midwife not the Barangay Local Chief Executive (BLCE);
4. Board decision on the application for registration is within thirty (30) calendar days from receipt of application. However, the application shall be deemed approved should the board fail to act within the said period;
5. Posting of the Board's Decision is within thirty (30) from the date of decision in a conspicuous area;
6. Issuance of Certificate of Registration will be within ten (10) days after the approval of the application signed by the Chairperson or his/her duly designated representative;
7. Notice of disapproval stating the reasons for the decision shall be issued by the board to the BHW concerned.


D. Annual Registration

The BHW must register annually with the Municipal Health Board. Documents to be submitted for the renewal of registration:

1. A duly accomplished form for renewal of registration;
2. A certificate of service of record from the Rural Health Midwife.

For the renewal of registration, BHW must undergo medical examination and aptitude test.

- E. A Certificate of Registration issued by the Municipal Health Board shall be recognized and considered valid in any municipality, city or province of the country for one (1) year from the date of issue.**


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- F. In case of transfer of residence, a registered BHW shall notify his/her RHM, Barangay Captain and BHW-RAC of both the old and the new residences. This is mandatory for the purposes of updating the master list and subsequent renewal of registration.
- G. Qualification for Accreditation:
1. The applicant BHW must be registered;
 2. Have actively rendered voluntary primary health care services in his/her locality at least three (3) years immediately prior to filing for accreditation.
- H. Procedure of Accreditation:
- a. Filing of application – the BHW shall submit to the LHB the following documents:
 1. A duly accomplished application form for accreditation;
 2. A certificate of registration for the year of application of registration
 3. An accomplishment report for the past three (3) years as certified by RHM assigned to the community where the BHW rendered voluntary primary health care services;
 - b. Evaluation of application;
 - c. Board decision on the application;
 - d. Issuance of Certificate of Accreditation; and
 - e. Notice of Disapproval

The certificate of application shall not be considered valid for the purposes of granting allowance in any place other than within the municipality or city.

Disapproval of Registration and Accreditation:

A registered and accredited BHW can be disapproved with the following condition/s:

1. Age sixty (60) years old and above;
2. With disabilities that could hamper his/her services like hearing and verbal impairment, stroke with paralysis, dementia and other related incapacities;
3. Transfer of residence;
4. Unsatisfactory rating/performance given by the assigned midwife and from the BHW-RAC;
5. Not acting his/her duties and function as BHW; and
6. Non-submission of BHW monthly report to his/her supervisor.

Note: The disapproved BHW can recommend any member of the family or nearest kin provided the candidate BHW will undergo the same procedure/process of selection.

Section 9. Contestability of Disapproval of Application for Registration or Accreditation.

A. Procedure of Reconsideration

1. Filing of request for reconsideration – the applicant may file to LHB a letter of reconsideration accompanied by supporting documents that dispute the reasons for disapproval;
2. Evaluation of the request for the reconsideration by the LHB; and
3. Notice of action on the request for reconsideration

Section 10. BHW Registry.

1. The Municipal/City Health Board shall submit to the PHO and DOH-RO a list of all registered and accredited BHW's per barangay on or before March 31 every year;
2. The PHO shall consolidate all master lists of registered and accredited BHWs by municipality to the DOH-RO on or before April 30 every year;
3. The Registry shall contain the following information:
 - a. Name of barangay, municipality, province;
 - b. Name and position of Technical Supervisor/RHM;
 - c. I.D No.;
 - d. Accreditation number;
 - e. Complete name of BHW (Last, First, Middle Name);
 - f. Sex;
 - g. Birthdate;

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- h. Age;
- i. Complete address (House No., Street Name, Sitio or Purok)
- j. Blood Type;
- k. PHIC Membership
- l. Educational Attainment;
- m. Monthly Income; and
- n. Ethnicity

Section 11. Provision Regarding Benefits and Incentives. Benefits and Incentives. Subject to the provision of this Ordinance and R.A 7883, accredited BHWs who are actively and regularly performing their duties shall be entitled to the following benefits and incentives:

1. A minimum allowance/incentives of Five Hundred (Php 500.00) pesos per month from the province;
2. Travelling expenses and per diem during training and monthly meeting conducted by the DOH, IPHO and MHO;
3. Training and career enrichment program;
4. One-child scholarship;
5. Civil Service Eligibility
6. Free legal assistance;
7. Preferential access to loans of government lending institutions; and
8. Performance-based mobilization allowance for:
 - a. Facility-based delivery referrals;
 - b. Family planning referrals; and
 - c. TB referrals

Every incentives or benefits for the barangay health workers requiring expenditures of local funds shall be reviewed and approved by the Local Health Board to ensure that only the deserving barangay health workers get the same.


Section 12. Separability Clause. - If any provision of this ordinance is declared invalid, the remainder or any provisions thereof not affected thereby shall remain in force and effect.

Section 13. Repealing Clause. - All other previous local enactments, resolutions, memoranda, circulars, and other issuances of local applications inconsistent with this Ordinance are hereby repealed or modified accordingly.

Section 14. Repealing Clause. - This Provincial Ordinance shall take effect upon approval by the Provincial Governor.

ENACTED AND APPROVED this 30th day of January 2020 during the 26th Regular Session of the 10th Provincial Board at the SP Session Hall of SP Building, Provincial Government Center, Barangay Dao, Pagadian City, Philippines.

VERIFIED:


FRANCIS S. VILLAMERO
Floor Leader


ATTESTED:


ROSELLER L. ARIOSA
Presiding Officer

APPROVED:


VICTOR L. YU
Provincial Governor

I HEREBY CERTIFY that the foregoing is an accurate and true excerpt of the Minutes of the Session per available records of this Office:


ANNALYN OBATE-ABSIN, RN, CESE
Secretary to the Sangguniang Panlalawigan